

# FRP INCIDENT WORKSHEET

## BRIDGEPORT TERMINAL

154 ADMIRAL ST BR DGEPORT, CT 06605

Directions: Complete all portions of the form. This form will assist you in determining a proper response to the incident, and should be completed as soon as possible following the detection of an incident. This form should be completed for any emergency release/spill. Retain a copy of this form for records

1.) In case of immediate hazard, call 911

2.) **DESCRIBE THE SOURCE OF RELEASE, MEDIA AFFECTED, VOLUME, TYPE OF PRODUCT, AMOUNT OF SPILL, CAUSE OF RELEASE, AREA IMPACTED (WATERWAY(S) STORM DRAINS PUBLIC ROADWAY ECT) TIME, DATE, INJURIES TYPE, AMBULANCE DISPATCHED YIN, \*\*IF SPILL IS ON THE WATER, WHAT TYPE AND SIZE OF SHEEN AND DRIECTION\*\***


3.) Notification Checklist to be completed (calls should be made in the order presented):

Person / Agenq	Phone	Person Contacted / Notes	Date	Time
<input type="checkbox"/> Jeremy Legendre	203-913-2124			
<input type="checkbox"/> Chris Fox	203-450-5132			
<input type="checkbox"/> Stephen Santa	203-770-3338			
<input type="checkbox"/> Mark Corriere	203-550-3900			
<input type="checkbox"/> Joyce Porto	203-980-6401			
<input type="checkbox"/> Kory Arthur	603-828-8901			
<input type="checkbox"/> Teresa D'Amelio	475-319-5669			

Facility Response Plan (FRP)  
INCIDENT WORKSHEET

**4.) Document the Release and Initial Actions:**

Describe the Release - What Happened? Why? What actions were taken? Which personnel were present?  
Record any facts relevant to the release.


Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Personnel and Responsibilities During  
Spill Drill  
Inland Fuel Terminal - Bridgeport**

***Chris Fox- Drill Leaders***

- Deploy pull line from Santa Property to Tilcon Sight.
- Keep in contact with QI in order to properly record all events.
- Ensure that damage to the environment and surrounding business is kept to a minimum.

***Jeremy Legendre –Qualified Individual***

- Oversight of Drill,
- Complete activity logs and
- Coordinate with Drill Leader.

***Teresa D'Amelio • Safety Leader***

- Oversight of Drill
- Safety and First Aid.

***Brian Levasseur -Lead Boom operator  
Gary Gamble- Boom Deployment***

- Access Tilcon Property to receive pull line from Drill Leader.
- Pull line across Creek.
- Start pulling boom and when complete tie off.

***Mike Sansone - Spill Management  
Ron DeFilippo- Boom Deployment  
Rob Strazza -Spill Management***

- Remove Boom from cradle
- and feed into water,
- tie off when complete,

***Fabian Vega -Additional Support  
Stephen Santa-  
Additional Support/PIO***

- Dike and contain at spill site.

***Mark Corriere - Gate Security***

- Stand by gate redirect traffic away from terminal, if needed.
- Direct spill response team into location of work
- Anyone entering the terminal who is not a part of the spill response team needs to be signed in by gate security and show copy of TWIC card

***Customer Service -Administrative Support  
Luis Garcia . Administrative Support***

- Complete all notification on call list
- Provide details found in "Incident Information Form"

**\*Above assignments and personnel are subject to change as necessary.**

Incident Management Team Members

<b>NAME</b>	<b>RESPONSE</b>	<b>PHONE</b>	<b>EXT.</b>	<b>MOBILE</b>
JEREMY LEGENDRE	QUALIFIED INDIVIDUAL - QI	203-367-1622	1368	203-913-2124
CHRIS FOX	SPILL MANAGEMENT	203-367-3661	1395	203-450-5132
TERESA D'AMELIO	SAFETY	475-319-5669	--	475-319-5669
MIKE SANSONE	SPILL MANAGEMENT	203-367-3661	1359	203-605-9130
ROB STRAZZA	SPILL MANAGEMENT	203-367-3661	1313	203-395-6859
MARK CORRIERE	GATE/SECURITY	203-367-3661	1309	203-559-3900
BRIAN LA VASSEUR	LEAD BOOM OP.	203-362-3353	--	203-906-0291
GARY GAMBLE	BOOM DEPLOYMENT	203-362-3353	-	475- 298-0679
STEPHEN SANTA	ADD. SUPPORT/PIO PUBLIC INFORMATION OFFICER	203-367-3661	1374	203-770-3338
LUIS GARCIA/CUSTOMER SERVICE	NOTIFICATION	203-367-3661	1303	--
RON DEFILIPPO/FABIAN	BOOM DEPLOYMENT	203-313-9626	--	203-313-9626
JOYCE PORTO	INLAND FUEL TERMINAL	203-367-3661	1328	203-980-6401

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## Inland Fuel Terminals

Bridgeport, CT

**Notify ALL of the Below Agencies or as Instructed by the Emergency Coordinator:**

Person / Agency	Phone	Person contacted /Notes	Date	Time
o <b>Bridgeport FD</b> (if not already notified in step 1)	911 or 203-337-2070			
o <b>Local Emergency Planning Committee (LEPC)</b>	203-597-3822			
o <b>Bridgeport Police Department</b>	911 or 203-581-5100			
o <b>CT DEEP Spill Notification/ Emergency Response</b>	860-424-3338 800-DEP-SPIL 860-424-3333			
• <b>ACV Enviro Spill Notification/ Emergency Response</b> Hugh Plunkett – Acct Mgr.	800-7- SPILLS 800-777-4557			
o <b>Miller Environmental Spill Notification / Emergency Response</b>	800-394-8606			
• <b>National Response Center NRC</b>	800-424-8802			
□ <b>Connecticut State Police (Troop G)</b>	800-575-6330 203-696-2500			
□ <b>EPA Region 1</b>	888-372-7341			
□ <b>United States Coast Guard Pollution Desk Long Island Sound</b>	203-468-4444			
a <b>AFFECTED PROPERTY OWNERS</b>	<b>PHONE</b>	Person contacted /notes	Date	Time
a <b>HIHO Petroleum</b> Michelle – Office Mgr.	203-335-0101			
a <b>Sikorsky – 1202- South Ave., Fire Dept./Emergency Number</b>	203-386-2172			
a <b>Captains Cove Seaport/Marina</b> 1 Bostwick Ave. Bruce/Karen Williams	203-355-1433			
a <b>Cedar Marina</b> 86 Bostwick Ave. Frank – Corp Sec.	203-335-6262			
• <b>Tilcon</b> Chris Costello Environmental - Cell	203-214-9092			