BRIDGEPORT TERMINAL

154 ADMIRAL ST BRIDGEPORT, CT 06605

Directions: Complete all portions of the form. This form will assist you in determining a proper response to the incident, and should be completed as soon as possible following the detection of an incident. This form should be completed for any emergency release/spill. Retain a copy of this form for records

**1.) In case of immediate hazard, call 911**

**2.) DESCRIBE THE SOURCE OF RELEASE, MEDIA AFFECTED, VOLUME, TYPE OF PRODUCT, AMOUNT OF SPILL, CAUSE OF RELEASE, AREA IMPACTED (WATERWAY(S) STORM DRAINS PUBLIC ROADWAY ECT) TIME, DATE, INJURIES TYPE, AMBULANCE DISPATCHED Y/N, \*\*IF SPILL IS ON THE WHAT TYPE AND SIZE OF SHEEN AND DRIECTION\*\***

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**3.) Notification Checklist to be completed (calls should be made in the order presented):**

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| **Person / Agency** | **Phone** | **Person Contacted / Notes** | **Date** | **Time** |
| * Jeremy Legendre | (203) 913-2124 |  |  |  |
| * Chris Fox | (203) 450-5132 |  |  |  |
| * Brandon Cooper | (203) 216-4124 |  |  |  |
| * Jose Villagomez | (203) 615-3990 |  |  |  |
| * Stephen Santa | (203) 770-3338 |  |  |  |
| * Sara Agosti | (475) 319-5669 |  |  |  |
| * Evan Conlon | (203) 581-1732 |  |  |  |

**Notify ALL of the Below Agencies or as Instructed by the Emergency Coordinator:**

**Person / Agency**  **Phone**  **Person contacted /Notes Date Time**

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| * **National Response Center** | 800-424-8802 |  |  |  |
| * **Bridgeport FD** (if not already notified in step 1) | 911 or  203-337-2070 |  |  |  |
| * **CT DEEP** spill notification / emergency response | 860-424-3338 1-800-DEP-SPIL  860-424-3333 |  |  |  |
| * **Bridgeport Police Department** | 911 or  203-581-5100 |  |  |  |
| * **Local Emergency Planning Committee** (LEPC) | 203-597-3822 |  |  |  |
| * **ACV Enviro** spill notification / emergency response | 1-800-7-SPILLS  800-77-4557 |  |  |  |
| * **Moran Environmental** spill notification / emergency response | 800-567-7611  203-270-0095 |  |  |  |
| * **Connecticut State Police** | 800-575-6330  203-696-2500 |  |  |  |
| * **EPA Region 1** | 888-372-7341 |  |  |  |
| * **United States Coast Guard** | 203-468-4444 |  |  |  |
| * **AFFECTED PROPERTY OWNERS** | PHONE | Person contacted /notes | Date | Time |
| * **HIHO Petroleum** | 203-335-0101 |  |  |  |
| * **Sikorsky** | 203-386-6461 |  |  |  |
| * **Captains Cove** | 203-355-1433 |  |  |  |
| * **Cedar Marina** | 203-335-6262 |  |  |  |
| * **Tilcon** | 203-484-1417 |  |  |  |

**4.) Document the Release and Initial Actions:**

Describe the Release- What Happened? Why? What actions were taken? Which personnel were present? Record any facts relevant to the release.

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Name: Date: